



Republika ng Pilipinas
KAGAWARAN NG KALUSUGAN
PAMBANSANG SANGGUNIAN SA NUTRISYON
(NATIONAL NUTRITION COUNCIL)
Nutrition Building, 2332 Chino Roces Avenue Extension
Taguig City, Philippines



15 February 2017

MEMORANDUM

TO : **DIRECTOR KENNETH G. RONQUILLO, MD, MPH, CESO III**
Health Policy Development and Planning Bureau

FROM : **Assistant Secretary of Health Maria-Bernardita T. Flores, CESO II**
Executive Director IV

SUBJECT : **Submission of NNC Work and Financial Plan 2017**

This refers to the email we received from your office dated 2 February 2017 requesting us to submit our Work and Financial Plan for FY 2017 in compliance with Department Memorandum No. 2016-0345, Guidelines for the Work and Financial Plan CY 2017.

Please note that on page 6, Section V. *Schedule of Submission* there is a note that says "WFP Form 1 (detailed activities) is **not required for submission to the Central Office**, however compliance in its accomplishment is required for accounting, validation and audit processes."

Since NNC is an attached agency and has a separate accounting and related systems, we would like to submit in lieu of the WFP Form No. 1, the Budget Execution Documents (BED), namely: BED No. 1 (FY 2017 Financial Plan); BED No. 2 (FY 2017 Physical Plan –*summary and detailed formats*); and BED No. 3 (FY 2017 Monthly Disbursement Program). We submitted these BED forms to the Department of Budget and Management last 14 December 2016. These will be posted at the NNC website transparency seal tab. We are preparing the WFP document and will submit a copy to your office once available.

For your information and consideration.

Thank you.

cc: **Dr. Maria Francina Miciano-Laxamana, MHSA, MHA, CHS**
Assistant Secretary of Health
Office for Technical Services, Department of Health

"First 1000 days ni baby pahalagahan para sa malusog na kinabukasan."

P.O. Box 2490
Makati Central Post Office
Makati City

Tel. Nos. (63-2) 843-0412 • 843-5824 • 843-1337
(63-2) 843-5856 • 818-5834 • 816-4239
(63-2) 843-5868 • 818-7398 • 892-4271

Fax No. (63-2) 843-5818

www.nnc.gov.ph

info@nnc.gov.ph

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